



Aboriginal Liaison Officer

Employer: Consumer Action Law Centre

Work Type/s: Contract, Part Time

Classification/s: Community Development, Indigenous, Legal & Human Rights

Sector/s: Not For Profit (NFP)

Location: Melbourne

Job posted on: 29 August, 2017.

Applications close: 09 October, 2017.

A just marketplace where people have power and business plays fair

There is a significant gap in legal assistance to Aboriginal and Torres Strait Islander peoples who have consumer, credit and debt issues. As part of our response to this, Consumer Action wants to ensure that we are meeting the needs of Indigenous communities across Victoria and are identifying the broader systemic issues that are impacting on Aboriginal and Torres Strait Islander communities.

We have therefore created this new position. The Aboriginal Liaison Officer will be responsible for building our relationships with Aboriginal communities in both metro and regional Victoria. Our aim is to inform and assist communities, so that more people know about the work of Consumer Action, and can access legal services to assert their rights.

This is a two year fixed term position for 4 days per week (0.8 FTE).

This position is open to Aboriginal and Torres Strait Islander people (mandatory requirement)[1].

[1] Consumer Action Law Centre considers that being Aboriginal and/or a Torres Strait Islander person is a genuine occupational requirement for this position under subsection 26(3) or section 28 of the Equal Opportunity Act 2010 (Vic).

About Consumer Action

Consumer Action Law Centre is an independent, not-for profit consumer organisation based in Melbourne. We work to advance fairness in consumer markets, particularly for people who are disadvantaged and vulnerable, through financial counselling, legal advice and representation, and policy work and campaigns. Delivering assistance services to Victorians, we have a national reach through our deep expertise in consumer law and policy and direct knowledge of the consumer experience of modern markets.

About you

We are looking for a person who is able to build and maintain strong relationships with diverse communities (including the organisations that support those communities) across the state. The Aboriginal Liaison Officer will become a critical link between Consumer Action and Aboriginal and Torres Strait Islander communities, and will play a significant role in helping us to identify the broad systemic issues that are impacting on the communities as well as assisting Consumer Action to respond in a culturally appropriate way.

- You understand the social, demographic, economic, health, and housing issues faced by Aboriginal and Torres Strait Islander communities in Victoria, and you see how these impact upon access to justice and appropriate services;
- You have qualifications and/or experience working with Aboriginal and Torres Strait Islander people in a justice or community service related area (such as mental health, community services, housing and homeless services, drug and alcohol services or youth services);
- You have experience in the development and/or delivery of community education and/or community engagement activities;
- Legal qualifications or experience working in a legal setting is not essential, but some understanding of the law and its interaction with social issues will be an advantage in this role;
- You'll need to be responsive, organised and comfortable working autonomously, with the ability to plan work and balance a range of activities to meet deadlines and specific client and/or project needs;
- You're an enthusiastic team member with a "can-do" attitude and willingness to apply skills in problem-solving;
- You communicate effectively to build rapport and establish relationships with a wide range of audiences, both within communities, across the organisation and with external stakeholders. You are skilled at building and maintaining networks.

This role will be based at our offices in Melbourne CBD. Due to the nature of the position, independent travel to outreach services will sometimes be necessary, so a full driver's licence is required.

The salary offered will be between \$80,000 - \$85,000 depending upon experience, plus superannuation. Consumer Action Law Centre offers salary packaging therefore depending upon personal financial circumstances the value of the salary may be equivalent to up to approximately \$7,000 higher.

Please submit your application by **Monday 9th October 2017** to:

Denise Lawry

Human Resources Manager

denise@consumeraction.org.au, using the subject line:

Aboriginal Liaison Officer application via Ethical Jobs.

Your application should include:

- A Cover Letter
 - Your cover letter should include one or two pages that describe
 - a) Your experience working with communities and building relationships, including projects you have worked on in any area such as mental health, community services, housing and homeless services, drug and alcohol services or youth services;
 - b) A summary of how you have, in your past work experience, seen how the social, demographic, economic, health, and housing issues faced by Aboriginal and Torres Strait Islander communities in Victoria impact upon access to justice and appropriate services;
- CV

[POSITION DESCRIPTION \(click here\)](#)